



Office of Financial Aid

REQUEST FOR WORK STUDY EARNINGS TO BE APPLIED TO STUDENT ACCOUNT

2009-2010 ACADEMIC YEAR

I request that my federal work- study earnings be applied each month to my tuition account for tuition and fee charges. I understand that any balance due on my tuition account, after all financial aid including work study is deducted from the account, is payable at the original due date. I also understand if I have not earned the stated amount each semester, I will not be allowed to register for further classes until the balance is cleared.

Student's Name _____
(Please Print)

SS# _____

Student Signature _____ Date _____

Parent Signature _____ Date _____
(If student is dependent)

DISCLAIMER: IF THE AFOREMENTIONED STUDENT DOES NOT WORK THE ASSIGNED HOURS, THIS DOES NOT EXEMPT THE 5% LATE FEE CHARGED TO THE UNPAID BALANCE ON THE TUITION ACCOUNT.

Approval: _____ Date: _____
(Business Manager)

Return this form to:

**Financial Aid Office
Averett University
420 West Main Street
Danville, VA 24541**

Copies to: Faye Dix, Payroll
Susan Newcomb, Student Accounts
Financial Aid Office
Student