



PEER LEADER APPLICATION



All Applications are due by 4:00 pm on
Friday, February 17, 2012
Student Engagement and Leadership Development,
4th Floor Student Center or Student Success Center

Peer Leader Team Selection Timeline



Applications Available:

Monday, February 6th at 9:00 a.m. (Student Engagement and Leadership Development and Student Success Center)

Information Sessions: Tuesday, February 7th and February 9th at 11:15 a.m. in the Multi-purpose Room



Applications Due:

By February 17th at 4:00 p.m. (Student Engagement and Leadership Development or Student Success Center)



Interviews*: (Required)

Week of February 20th – February 24th: Individuals will sign up for a 15-minute time slot.



Notification of Employment:

The 2012 PLs will be notified by email and postal mailing by February 29th

2012 Orientation Dates

June

Saturday, June 23rd and Sunday, 24th
(Freshman Orientation)

July

Friday, July 13th
(Transfer Orientation)

Saturday, July 14th and Sunday, July 15th
(Freshman Orientation)

August

Saturday, August 18th
(Freshman Move-In and Orientation)

Sunday, August 19th
(International Student Orientation, Upperclassmen and Transfers Move-In)

Monday, August 20th
(Transfer Orientation)

Peer Leader Job Description

The Peer Leader role during orientation is to work with various members of the Averett community participating in the 2012 Orientation program. The PL plays a vital role in helping new students and their families matriculate into the Cougar community.



Responsibilities

- Interact with new students through small group sessions, icebreakers, and other activities
- Be a resource for new students and their families
- Assist with the logistical details (i.e. set up and break down) of the program
- Assist with supervision of new students in the residence hall during Orientation
- Participate in all other orientation functions
- Represent AU and the Cougar community
- Assist with Fall Opening events in the fall of 2012



Expectations

- Be reliable, punctual, energetic, responsible, flexible, and collaborative, demonstrate strong verbal communication skills, and be a team player.
- Must be enrolled at AU in the fall of 2012
- Be in good academic and disciplinary standing
- Must be available for training and employment during the entire Orientation period.



Policy

- Must abide by University and State policies regarding alcohol and other drug use at all times
- Must conduct themselves in a professional manner at all times
- Must sign and abide by the rules of a behavior contract for the Orientation period



Compensation & Benefits:

- Excellent leadership opportunity
- PL's will be paid for their time with the program – total compensation will depend on which orientation programs students work with.
- Meals will be provided during training and Orientation. If you will be living on campus during the fall semester, you will be provided housing on campus during this period as well.
- Staff shirts will be provided



Employee Status:

Beginning February 2012 and ended after Opening Convocation, Peer Leaders are employees of the **Office of Student Engagement and Leadership Development**. Orientation Leaders will follow the supervision and direction of the SELD staff. During this time, students are expected to maintain their good academic standing, as well as judicial standing. If, during this time, Peer Leader's GPA's drop below a 2.0 or falls out of good disciplinary standing, employment will be terminated.

Questions?

If you have any questions concerning the 2012 OL application process please contact:

Lesley Villarose
Director of Student Engagement and Leadership Development
4th Floor Student Center
434-791-5627 - lvillarose@averett.edu

Peer Leader Job Description Cont.

The Peer Leader role transitions **after** summer orientation into peer instruction to work with an AU faculty and / or staff member to help team teach the Student Success Seminar (IDS 106) during the fall 2012 semester. The Peer Leader plays a vital role in helping new students during their time of transition from high school to college.



Responsibilities and Expectations

- ***MUST BE AVAILABLE TO ATTEND STUDENT SUCCESS CLASSES SCHEDULED FOR WEDNESDAY, AND FRIDAY AT 10:20 to 11:15 a.m., or 12:40 to 1:35 p.m.***
- All peer leaders must attend a scheduled training prior to the start of the fall semester.
- Peer leaders must meet weekly with their instructor during the duration of the IDS course
- Peer leaders must attend peer instructor “staff meetings” during the duration of the IDS course. Meeting times are TBA.
- Peer leaders should work with the instructors if conflicts arise.
- Peer leaders play an important part in the IDS program. You are a peer and a resource for new Averett freshmen. You must be available to them if questions and concerns arise during the semester.
- Peer leaders must work with the instructor to incorporate themselves into the classroom. You should participate in class activities, contribute to discussions, and provide a viewpoint from a seasoned student.
- Peer leaders to lead activities in the classroom and specifically on Fridays. You should work with your instructor and discuss the role you will play in various activities and your comfort level.
- IDS courses incorporate common assignments / activities as part of the course. Peer leaders should read the text and remain at the same pace as their section.
- Students may feel uncomfortable bringing up some topics with the instructor present. Make yourself available as a “peer” to talk to students about concerns or issues that may arise. If students approach you and ask that you keep information confidential, remember the boundaries that we have helped set for you. If it is an issue that can and/or should be kept confidential and you need assistance dealing with it, remember to use your resources.

Questions?

If you have any questions concerning the 2012 Peer Leader application process please contact:

Mary Vanderlinden
Dean of Student Success
Student Success Center, First Floor Bishop Hall
791-5754
mvanderl@averett.edu

Peer Leader Team Application Averett University New Student Orientation

Please submit by 4:00 pm on Friday, February 17 to the Student Engagement and Leadership Development or Student Success Center

Please Note: All questions must be answered; incomplete applications will not be considered.

Personal Information:

Name: _____

Student ID#: _____ Email: _____

Local Information

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Permanent Information

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Academic Information

Averett University credit hours earned by the end of Fall 2011: _____

Major(s): _____

Minor(s): _____

Cumulative GPA: _____

Are you a transfer student? YES ____ NO ____

If YES, where did you previously attend school? _____

Which IDS 106 time would you prefer? _____

References :


Your academic advisor or a faculty member who you have taken a course from **MUST** complete one reference. The other reference can be completed by another individual (**MUST NOT BE A STUDENT OR RELATIVE**) who can **attest to your character, ability, and work ethic such as but not limited to former employers.**

Name, Title, Phone, Email of each reference to be included with application:


1. _____

2. _____

Please type or print your answers

 List AU activities/organizations/events in which you have participated:

 Leadership positions you have held:

 Community service in which you have participated:



Relevant Work Experience:



Collegiate Honors & Awards Received:



In 3 or 4 sentences, explain why you would be a great peer leader:



What interests you most about serving as an peer leader?



What single piece of advice would you give to an entering student at AU?



Briefly profile the characteristics of an ideal peer leader.



Did you attend *AU* orientation prior to your arrival on campus?

YES ____ NO ____

If yes, what is one thing you would change about your AU orientation experience & why?

ALL 2012 AU Peer Leader applicants need to sign below after having checked the following boxes:

- I have read and reviewed the attached Peer Leader responsibilities, expectations, policy, compensation & benefits, and employee status and will abide by all guidelines if hired.
- I authorize the Office of Student Engagement and Leadership Development to obtain information on my academic and judicial records.
- I acknowledge that all the information on this application is correct to the best of my knowledge and that falsification could result in the termination of my application &/or contract.

Signature: _____

Date: _____

2012 Peer Leader Reference Form

You have been listed as a reference for the student named above. He/She is applying to be a 2012 Peer Leader. Please complete this form and return by Friday, February 17 to the
Office of Student Engagement and Leadership Development, 4th Floor, Student Center, or Student Success Center
420 West Main Street, Danville, VA 24541


Reference Name: _____


Reference Department: _____

Applicant Name: _____

Please rate the applicant on the following (1 = lowest, 4=highest)

	1	2	3	4	Unsure
Ability to communicate with individuals, small and large groups					
Ability to adapt and adjust quickly to different situations					
Ability to work with new students and parents					
Ability to cope with stress and/or a fast paced environment					
Ability to work as part of a team					
Ability to be a good role model for new students					
Ability to make intelligent and mature decisions					
Knowledgeable about AU and services it offers to students					

 In what capacity do you know the applicant?

 Do you have any concerns or reservations?

 Please indicate your recommendation for hire by circling one of the following:

Highly recommend

Recommend

Not recommend

Questions for academic advisors/college deans/faculty ONLY:

Is this applicant in good academic standing within your department?

YES ____ NO ____

Would this applicant be a good ambassador from your department as they interact with new students?

YES ____ NO ____

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