

APPLICATION FOR DEGREE CONFERRAL & DIPLOMA / AUGUST

GPS STUDENTS ONLY

ALL UNDERGRAD STUDENTS: The signed senior evaluation page from the student's academic evaluation must be attached to the graduation application.

***LAST DATE TO APPLY FOR CONFERRAL: JULY 31**

Please **TYPE** or **PRINT** your name **EXACTLY** as you wish to have it appear on your diploma.

NAME: _____
First Middle Last Suffix

MAILING ADDRESS: _____
Street City State Zip Code

PHONE NUMBER: () _____ () _____ () _____
Home Work Cell

STUDENT ID#: _____ **ADVISOR:** _____

MILITARY STATUS: _____ Active _____ Veteran **CLUSTER:** _____

AVERETT EMAIL: _____ **ALTERNATE EMAIL:** _____

SELECT DEGREE PROGRAM TO BE NOTED ON DIPLOMA

_____ Associate of Science in Business Administration (AS)	_____ Bachelor of Business Administration (BBA)
_____ Bachelor of Science- Aerospace Mgmt- Aviation Bus (BS)	_____ Bachelor of Science-Sociology/Crim. Just. (BS)
_____ Bachelor of Science in Nursing (BSN)	_____ Bachelor of Applied Science in Leadership (BAS)
_____ Minor In: _____	
_____ Master of Business Administration (MBA)	_____ Master of Education (MED)
w/ Concentration In: _____	w/ Concentration In: _____

*****SPECIAL REQUIREMENTS*****

1. A student who receives the diploma in August may choose to participate in the commencement exercise in December by checking the appropriate box below:

_____ I **WILL** participate in the December commencement exercises. I will receive my diploma by mail in late August, but my diploma COVER containing a photocopy of the diploma will be presented to me at the December ceremony.

_____ I **WILL NOT** participate in the December commencement exercises. I will receive my diploma and its cover by mail in late August.

2. If I am unable to meet my degree requirements by July 31, my \$125.00 graduation fee will be transferred to the December graduation, and an application for the December graduation will be required. I understand that if I do not complete my degree requirements by the December graduation, I must pay the full commencement fee again when I reapply.

2. I understand that if my application/commencement fee is postmarked/received after July 31st, a \$25 late charge will be assessed to my account. If my application is postmarked after August 8th, my application will be held and processed for the December graduation. **If my commencement fee is not received by August 8th, I will be withdrawn from the August Conferral.**

4. If my plans for participating in the December commencement exercises change, I **MUST** notify the **REGISTRAR'S OFFICE in writing** 30 days prior to commencement. Please email Sherry Phelps at sphelps@averett.edu.

SIGNED _____ **DATE** _____

FAX: (434) 791-7181 or MAIL to Averett University Registrar's Office, 420 West Main Street, Danville, VA 24541.

Revised 8/22/2016