



Office of Residence Life

**Housing and Meal Plan Contract - 2015-2016**

**TERM OF CONTRACT:**

This contract covers the **academic year** in which the student is enrolled and classified as a fulltime, *resident student*. All Resident Students are required to have a meal plan and sign a housing and meal plan contract. Students who have roommates or share an apartment or suite may be required to sign a shared responsibility agreement in conjunction with this housing contract. Students who participate in Housing Selection during Spring 2015 and sign this contract to hold their selected space for the contract year 2015-2016 must show enrollment in Fall 2015 classes and be in good standing with Student Accounts for the 2014-2015 Academic Year no later than June 1, 2015 or the room selected during Housing Selection will be forfeited. Once the individual enrolls in fall courses and/or is cleared by Student Accounts, they will be permitted to select from housing spaces available.

**OCCUPANCY:**

Occupancy is required by the University's first day of classes. Rooms not claimed by this date may be reassigned, unless the Dean of Students has granted permission for late arrival in writing. Any student who arrives late without prior notification must accept whatever room is assigned, if any.

**Early arrival to campus at the beginning of each semester, before your assigned check in date, is not permitted unless you have prior approval from the Director of Residence Life.** Campus housing closes at 7:00 pm on the evening of the last class day before a vacation and opens at 10:00 am on the day preceding resumption of classes. During the Fall and Thanksgiving breaks, residence halls are open however, residents who wish to may remain on campus during these break periods must notify the Residence Life Office prior to the start of the break period. Residence Halls are closed during all other break periods including Winter and Spring Breaks. Students are encouraged to follow break information in their student handbook or work directly with their residence hall staff regarding open and closed dates for residence halls. Students are required to leave their residences within 24 hours of the last final examination, or by hall closing, whichever comes first, unless the Director of Residence Life explicitly authorizes an exception in writing. Note: *Assignment of a room does not include occupancy during break/vacation periods between semesters, i.e. Summer Break or Winter Break. Summer Housing is covered by a separate contract.* Any student whose enrollment is terminated during the contract year will be expected to checkout of the residence hall immediately. Any personal items left in a room, apartment or suite at the termination of this contract or enrollment, will be disposed of by the University. The University does not offer storage of personal items.

**ROOM ASSIGNMENTS AND CHANGES:**

A change in room assignment is the prerogative of the University. Students may not change rooms without prior authorization from the Residence Life Office. The University reserves all rights with respect to the assignment and reassignment of the room accommodations. Room consolidation is a process all students are expected to adhere to. Those students, who do not secure a private room by payment, will be expected to consolidate to a double room. Students may be administratively removed from their housing assignment if they demonstrate an inability to function appropriately in a residential environment, for non-payment, or for non-enrollment in classes.

**VISITORS AND GUESTS:**

Visitors and guests to University housing and student rooms are permitted only as authorized by University regulations outlined in the *Student Handbook 2015-2016*. The right of the student to live in reasonable privacy supersedes the right of a roommate to entertain guests. Common sense and mutual respect should be the primary determinants for the invitation of guests to campus. Residents are responsible for the conduct of their guests at all times, and guests must abide by all University policies during their visit. Guests must be escorted at all times by the resident student they are visiting. All overnight guests must be registered with the Residence Life Office and Campus Security.

**FACILITIES:** The University provides the following: **All campus furniture that is placed in your apartment/room must remain inside the room/apartment.**

- Bed and Mattress (full size in the Averett Commons Apartments)
- Desk/desk chair, dresser, and closet space
- Laundry facilities, cable television, high-speed internet

**FIRE AND SAFETY CONSIDERATIONS:**

**Permitted** items include: clock, stereo of reasonable wattage, small-cube refrigerators, computer, hair care appliances, electric fans, UL approved grounded power strips with fuses, air popcorn makers, coffee maker (with temperature control), toaster ovens (that do not have exposed heating elements with temperature controls), microwaves under 800 watts, and window air conditioners (in Davenport, Danville, Mt. View only). Floor unit air conditioners may be used in Main Hall, if approved by the Office of Residence Life.

**Prohibited** items include: hot plates, electric frying pans, open flame/exposed heating element cooking appliances, non-portable electric appliances, halogen lamps, fireworks/firecrackers, immersion heaters, candles, firearms/ weapons, space heaters, accelerants, and gasoline driven devices. The University reserves the right to prohibit and/or confiscate any item found within University residence facilities if judged unsafe or hazardous.

**STUDENT OBLIGATIONS INCLUDE:**

- Responsibility for personal property damage or property loss insurance.
- Care and cleaning of your rooms in the residence hall.
- Maintenance of health and safety standards.
- To report a lost room key or ID card immediately to Campus Security and the Office of Residence Life
- Responsibility for all activities and items in the living space about which he/she could reasonably be expected to know.
- Responsibility to respond to and abide by directions given by Residence Life staff members and Security Officers.
- Abiding by all rules, regulations, and policies established by the University (see *Student Handbook 2015-2016*).
- Residents are responsible for indicating the condition of their room/apartment/suite and must leave the room/apartment/suite in comparable condition upon vacating. Residents are billed for damage to University property beyond normal wear and tear as determined by the Residence Life Office. Group assessment of damage billing will occur when individual responsibility cannot be determined.
- Responsibility to keep apartment/room doors and windows locked at all times.

**PROHIBITED ACTIVITIES INCLUDE** (but are not limited to):

- Alcohol is not permitted on campus. Drinking games of any kind, beer pong tables, and beer funnels are expressly forbidden.
- Occupying of a room other than as assigned by the Residence Life Office.
- Allowing others to use your assigned room key or ID card to gain access to residential space assigned to you.
- Tampering with fire or safety equipment and hanging items from the fire sprinkler system.
- Propping of interior/exterior doors and/or windows or leaving an apartment/room door unsecured.
- Possessing, consuming or distributing alcohol or illegal drugs/paraphernalia.
- Removing University property from its assigned location (i.e. lounge furniture, extra furniture in rooms).
- Moving University furniture onto patio/balconies
- Pets other than fish (tank size is limited to 10 gallons). Dogs or cats are not permitted in or around residential facilities at any time.
- Horseplay, or any type of physical activity, that is judged to be dangerous or destructive in the residence halls or campus apartments.

**RESIDENT RESPONSIBILITY:** Students are responsible for keeping their apartments/rooms in a clean fashion. Also, they are responsible for any behavior, activity, or item in their room or common area which they could reasonably be expected to know and could be subject to disciplinary action and penalties as a result. This includes, but is not limited to noise, possession of alcohol or drug paraphernalia, misappropriated furniture, etc. Students are responsible for guests while they are on campus and in residence halls/apartments. Resident students must register all overnight guests with a residence life staff member. Damages to common spaces may be billed collectively to residents of that particular hallway, suite, apartment in instances by which a responsible party on that hallway can not be identified. Students are responsible for obtaining personal property damage or property loss insurance to cover loss, damage, or theft of personal property while living on campus.

**INSPECTION OF ROOMS:** Routine inspection of rooms for health, safety, or maintenance reasons will be made monthly and during vacations, and may occur at any time with advance notice. Room and/or apartment searches may be conducted with authorization from the Dean of Students, the President of the University, or their designee.

**ROOM AND BOARD RATES (See Meal Plan Options/Cost Below):**

Room and board rates are paid by the semester. All residential students are required to maintain a dining plan. In the case of withdrawal from the University, while school is in session, there is no refund of room or board charges for the semester. Room and Board Rates are as follows:

**Traditional Residence Halls – Danville, Davenport, Main per semester:**

Unlimited Meal with \$25 Bonus Bucks	\$4,425.00
14 Block (210 meals) with \$50 Bonus Bucks	\$4,200.00
07 Block (105 meals) with \$75 Bonus Bucks	\$3,900.00

**Traditional Residence Halls/Suites – Bishop, Fugate per semester:**

Unlimited Meal with \$25 Bonus Bucks	\$4,575.00
14 Block (210 meals) with \$50 Bonus Bucks	\$4,350.00
07 Block (105 meals) with \$75 Bonus Bucks	\$4,050.00

<b>Averett Commons Apartments – Cost <u>per semester</u>:</b>	*Housing Not Available in Averett Commons for first-year students
Unlimited Meal with \$25 Bonus Bucks	\$5,005.00
14 Block (210 meals) with \$50 Bonus Bucks	\$4,780.00
07 Block (105 meals) with \$75 Bonus Bucks	\$4,480.00

<b>Mt. View Apartments – Cost <u>per semester</u>:</b>	
Unlimited Meal with \$25 Bonus Bucks	\$4,425.00
14 Block (210 meals) with \$50 Bonus Bucks	\$4,200.00
07 Block (105 meals) with \$75 Bonus Bucks	\$3,900.00

\*Private Room Rate (limited availability)- \$800 for the academic year (Must be paid before student is permitted to check-in to room)

**HOUSING-KEY DEPOSIT:**

Each student is required to have a housing-key deposit in the amount of \$150.00 on file with the University prior to selection of room and/or prior to move in. The housing-key deposit will remain on file until such time that the student terminates their enrollment with the University due to graduation, transfer or withdrawal. Once an official termination of enrollment is processed, a credit of the housing-key deposit will be processed back to the student's account. A refund of the housing-key deposit will be dependant on receipt of the room key at checkout, room damages/charges, and the account balance at the time the deposit is credited back to the account.

**CONTRACT RELEASE of Housing Requirement:** Once this contract is signed and returned to the Residence Life Office, it is a legally binding document and will require you to make full and complete payment for the residence hall or apartment room as set forth and to abide by and comply with all the rules and regulations for occupancy and those other rules and regulations as set forth in the various University publications. To be released from this contract, you must meet one of the following conditions: 1) fail to enroll as a student at Averett University at any time during the contract year 2) Written permission from the Director of Residence Life 3) enrollment changes from fulltime to part-time (less than 11 or less credit hours for a semester) during the first three weeks of a semester 4) Housing Waiver Request approved by the Housing Committee, for release due to extenuating, unforeseeable circumstances (medical, financial, personal, etc.). Room and Board fees are subject to payment based on Student Account –“Refunds and Withdraws” policy.

**MEAL PLAN Terms and Conditions:**

1. This contract will apply to fall and spring 2015/2016 Academic Year. Any unused meals are forfeited at the end of each semester. Unused meals are NOT refunded at the end of each semester.
2. The Bonus Bucks balance transfers from the fall to the spring semester. Any remaining balance at the end of the spring semester remit to the University and are not refunded.
3. All residential students are required to have a meal plan. **MEAL PLANS MAY ONLY BE CHANGED DURING the Add/Drop period at the beginning of fall and spring semesters (Please refer to the campus calendar for specific dates). NO EXCEPTIONS WILL BE GRANTED.**
4. The purchaser of the Meal Plan agrees to comply with the rules and regulations of Averett University. The University is entitled to terminate this agreement if the purchaser is found to be in violation.
5. Students who have purchased a meal plan must present their student ID in our café and dining hall to access use of their meals or bonus bucks.
6. Meal plan payment schedule is the same as for tuition.

**MEAL PLAN OPTIONS (Please select one):**

**Check Box (please select only one option)**

Unlimited Meal with \$25 Bonus Bucks	-----	
14 Block (210 meals) with \$50 Bonus Bucks	-----	* 7 Block Meal Plan is <u>only available</u> to students housed in any of
07 Block (105 meals) with \$75 Bonus Bucks	-----	our campus apartments <u>and</u> upper-class students

\* Cost listed above as Room and Board package based on which building/floor you select or are assigned.

I have read and understand the conditions and regulations listed above, and I accept the terms of this housing and meal contract. I understand that any change of my housing assignment during the academic year, term of this contract may adjust the room and board rates as listed.

\_\_\_\_\_  
Print Name Date

\_\_\_\_\_  
Signature of Applicant Student ID Number

If applicant will not be eighteen (18) years old by August 31, 2015 both the applicant and parent or guardian must sign this contract.

\_\_\_\_\_  
Parent or Guardian Signature Date