



## 2024-2025 V4 Verification Worksheet

**Instructions:** Read this worksheet thoroughly and answer all questions. The student must appear in person at **Averett Central** (Office of Student Financial Services) to verify their identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID annotated by the institution with the date it was received and reviewed and the name of the official authorized to receive and review the student's ID. In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at **Averett Central** to verify their identity, the student must provide the original signed and notarized Statement of Educational Purpose along with a copy of the unexpired valid government-issued photo ID that is acknowledged in the notary statement below. The completed worksheet must be mailed to the address in the top right corner.

### Student Information

Student Name	Date of Birth	AU Student ID Number	Phone (include area code)

Address	City	State	Zip

### Statement of Educational Purpose

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational  
(Print Student's Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **Averett University** for 2024-2025.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
AU Student's ID Number (Required)

### Notary Certificate of Acknowledgment (If unable to appear in person)

(Notary signature/seal required if the student is not providing information in person. Notaries can often be found at local banks, credit unions, insurance agencies, or shipping stores. Certification may vary by state)

State of: \_\_\_\_\_ City/County of: \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_  
(Date) (Notary's Name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed Name of Signer)

because of satisfactory evidence of identification \_\_\_\_\_  
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

**WITNESS my hand and official seal**

\_\_\_\_\_ My commission expires on \_\_\_\_\_  
(Notary Signature) (Date)

Notary Seal

### \*Office Use Only\*

Official's Name: \_\_\_\_\_ Official's Signature: \_\_\_\_\_ Date: \_\_\_\_\_