



## GOALS AND COURSE TOPICS

Take the first step toward a successful business career with an Associate of Science in Business Administration (AS) degree from Averett University. This 60-credit online program offers both general education and foundational business administration courses.

This program prepares graduates for entry-level staff and management opportunities. You will develop communication, critical thinking and mathematical reasoning skills as you explore topics including marketing, finance and accounting. You will gain theoretical knowledge, practical skills you can use at work and the academic background to pursue a bachelor's degree in the future.

### Concentrations

Through case studies and coursework, you'll learn to translate theories into practical business applications. Course topics include:

- Professional communication – composition and speech
- Principles of micro- and macroeconomics
- Common business productivity software applications
- Principles of business management
- Principles of business law and ethics
- Accounting and finance basics

### Format

This is an online associate degree program for a two-year business degree. You can expect it to take two years of full-time study if you do not have any prior college experience.

### Who This Program Is For

AS applicants should have either graduated from high school with official transcripts showing the equivalent of a 2.0 GPA, or hold a GED® with a score of 250 or higher on the paper-based test or 500 on the computer-based test. No work experience is required.

We allow up to 36 transfer credits for this program. You may request an evaluation of college courses you have already completed.

## CORE COURSES AND CREDITS

COURSE #	COURSE TITLE	CREDITS
IDS 104	INTRODUCTION	3
BSA 104	INTRO TO MGMT CONCEPTS	3
LDR 104	LEADERSHIP	3
BSA 110	INTRO TO ECONOMICS	3
BSA 221	PRINCIPLES OF ACCOUNTING	3
BSA 205	BUSINESS MANAGEMENT	3
BSA 210	INTRO TO MARKETING	3
BSA 220	APPLIED FINANCIAL PRINCIPLES	3
BSA 260	BUSINESS CASE STUDY	3
<b>Business Core Courses</b>		<b>27</b>
<b>General Education Requirement</b>		<b>30</b>
<b>Electives</b>		<b>3</b>
<b>TOTAL CREDITS REQUIRED FOR GRADUATION</b>		<b>60</b>

*Transfer credits may impact general education/elective total requirements*

*Courses and requirements subject to change*





# Cougar Checklist

**1**

## Apply

Your next step on your educational journey starts NOW! Apply to Averett Graduate & Professional Studies [here!](#)

**2**

## Make an Appointment with Our Admissions Team

To get you started on your path to success, please make an appointment with our Admissions team. Our counselors will guide you through the application process. Make an appointment [here!](#)

**3**

## Submit Official Transcripts

Averett GPS will order and pay for all transcripts. All you need to do is fill out the Transcript Request Form. To do so, please go [here](#) and complete Step 1B.

**4**

## Submit Photo of Driver License or Govt Issued ID

To ensure your personal security, please submit a valid photocopy of your Driver License or Government Issued ID to [ready2becougar@averett.edu](mailto:ready2becougar@averett.edu)

**5**

## Pay Enrollment Deposit

Submit your \$50 tuition deposit online through our [secure payment center](#). For 'Select a Deposit Type', please choose 'Non-Traditional Enrollment Deposit'.

**6**

## Complete the Financial Agreement Form

This form will let us know how you intend to pay for the program. Please go [here](#) and follow Step 2B to fill out the electronic Financial Agreement Form.

**7**

## Financial Aid Forms

Please fill out the Financial Aid Information form, the Title IV Authorization Form and the FERPA form. To fill out these forms, please go [here](#) and follow Step 3C.

**B**

## Make an Appointment with our New Start Coordinator

With all steps completed, please make a [Schedule Review & Preparation for Success](#) and [Welcome Call](#) meeting. During these meetings, you will learn more about your program and Averett GPS.

If you choose to submit paper forms for any of the steps above, documents should be mailed or faxed to:



**Graduate Education Admissions**  
Averett University  
512 Bridge St.  
Danville, VA 24541



**(800) 504-7618**