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| Name of Employee/Spouse/\*Dependent enrolling at Averett | | | | | | | |  | | | | | | | PID # | |  | | | |
|  | Faculty |  | Staff |  | Business Alliance Partner |  | Dependent\* | | | Relationship to Faculty, Staff or Bus. Alliance Member\* | | | | | | | | |  | |
| \*Name of Employee or Business Alliance Partner to whom student is dependent or married | | | | | | | | | | |  | | | | | | | | | |
| Office Address | | |  | | | | | | | | | Office Phone # | |  | | | | | | |
| Mailing Address | | |  | | | | | | | | | | Fax # |  | | | | | | |
| Cell Phone # | | |  | | | | | | | | | | Email |  | | | | | | |
| Employee Title | | |  | | | | | | | | | | Dept. |  | | | | | | |
| Semester/Year | | |  | | | | | | Applicant currently holds a Bachelor’s/Master’s degree | | | | | | |  | | Special Student | |  |
| **Traditional degree programs eligible for Tuition Remission:** | | | | | | | | | | | | | | | | | | | | |

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Associate of Arts (AA) |  | Bachelor of Arts (BA) |  | Bachelor of Applied Science (BAS)  *Must have an AAS degree to apply for and enroll in BAS degree programs.* |  | Bachelor of Science (BS) |

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| **Averett Online Degree Programs: Non Traditional eligible for Tuition Remission:** | | | | | | | | | | | | | | | |
|  | Master of Business Administration (MBA) | | | | | |  | Master of Education (MEd) |  | Master of Science (MS) | | | |
| Course Number | | |  | | | Course Name | | | | |  | Time & Day | | | |
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| Employee | |  | | | | | | | | | | | Date | |  |
| Supervisor | |  | | | | | | | | | | | Date | |  |
| Director of Human Resources | | | | |  | | | | | | | | Date | |  |
| Director of Student Financial Services | | | |  | | | | | | | | | Date | |  |

**\*\*\*\*Review attached policy for additional information and refer to the**

**Averett University Academic Catalog for degree / program information.\*\*\*\***

\*Dependency (if applicable): Approved \_\_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

HR 2022