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| --- | --- | --- | --- |
| Name of Employee/Spouse/\*Dependent enrolling at Averett |       | PID # |       |
| [ ]  | Faculty | [ ]  | Staff | [ ]  | Business Alliance Partner | [ ]  | Dependent\* | Relationship to Faculty, Staff or Bus. Alliance Member\* |       |
| \*Name of Employee or Business Alliance Partner to whom student is dependent or married |       |
| Office Address |       | Office Phone # |       |
| Mailing Address |       | Fax # |       |
| Cell Phone # |       | Email |       |
| Employee Title |       | Dept.  |       |
| Semester/Year |       | Applicant currently holds a Bachelor’s/Master’s degree | [ ]  | Special Student | [ ]  |
| **Traditional degree programs eligible for Tuition Remission:** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| [ ]  | Associate of Arts (AA) | [ ]  | Bachelor of Arts (BA) | [ ]  | Bachelor of Applied Science (BAS)*Must have an AAS degree to apply for and enroll in BAS degree programs.* | [ ]  | Bachelor of Science (BS) |

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| **Averett Online Degree Programs: Non Traditional eligible for Tuition Remission:** |
| [ ]  | Master of Business Administration (MBA) | [ ]  | Master of Education (MEd) | [ ]  | Master of Science (MS) |
| Course Number |  | Course Name |  | Time & Day |
|       |  |       |  |       |
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|  |  |  |  |  |
| Employee |  | Date |  |
| Supervisor  |  | Date |  |
| Director of Human Resources |  | Date |  |
| Director of Student Financial Services |  | Date |  |

**\*\*\*\*Review attached policy for additional information and refer to the**

**Averett University Academic Catalog for degree / program information.\*\*\*\***

\*Dependency (if applicable): Approved \_\_\_\_\_\_ Denied \_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 HR 2022